

2019 SUMMER INTERNSHIP OPPORTUNITY



Interested in gaining real-world experience while working to protect Maine lakes?

Lake Stewards of Maine* (LSM), a non-profit providing training and support to volunteers interested in monitoring the health of Maine lakes, is seeking interns to help during our busy summer season. Interns will work closely with LSM staff and volunteers assisting with workshops, events and office support. Workshops cover water quality monitoring, screening lakes for invasive aquatic plants and watershed assessment training. The position involves occasional travel, (including possible overnight trips) to various locations across Maine.

We seek candidates who have an interest in, or experience with, environmental education, biology or related field, **AND/OR** a communications background with a focus on video production, social media, marketing and/or advertising.

Desired Candidate Skills/Qualifications:

- Ability to work and communicate well with others; able to work independently, as well as part of a team
- Strong educational, interpersonal and communication skills
- A desire to educate the public about Lake Science
- Self-motivated, enthusiastic
- Comfortable being on the water, and on boats (kayaks, motorized boats)
- **Critical attention to detail and accuracy is absolutely essential!**



Intern duties/responsibilities include, but are not limited to:

Volunteer Training Workshops

- Prepare workshop materials, equipment and presentations
- Assist with conducting training workshops
- Assist volunteers with 'hands-on' activities
- Collect, process and catalog live plant specimens

LSM Center for Citizen Lake Science

- Support LSM staff with administrative tasks (including data entry)
- Organize and catalog research materials
- Assist visitors and prepare outreach materials
- Assist with video production, social media and marketing (*depending on experience*)

LSM Annual Lake Monitoring Conference

- Support LSM staff with event preparations
- Assist with event set-up and break-down
- Help facilitate volunteer recognition ceremony

Interns will be paid \$11.00 hourly, and will need to be available on several weekends and evenings during the summer, with the possibility of an occasional overnight trip. *Position is based in Auburn, Maine.*

Interns are responsible for their own housing and transportation. LSM will attempt to assist with securing lodging, if support is needed.

Candidates should possess a clean, valid driver's license.

APPLICATION DEADLINE: FRIDAY, MARCH 15, 2019

How to apply: Contact LSM with a formal letter of interest, your resume, information concerning your availability, and how you learned of LSM. If you apply via email with attachments, please include your name in the file name of your documents (example: JSmithResume.pdf). Please be prepared to provide three references. **No phone calls, please.**

Jonnie Maloney, Program Coordinator

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